



## Western Nevada Regional Youth Center

### **Case ManagerI- II/CADC, LADC Grade 30, (\$19.18 - \$31.07)**

**DEFINITION:** Supervises the rehabilitation, health care, safety, security, recreation, and daily living activities of minors under care, control, and custody and, as a member of a treatment team, designs, implements adolescent groups, monitors, and assesses results of individualized treatment plans for one or more residents; counsels minors and monitors progress in meeting counseling objectives.

#### **DISTINGUISHING CHARACTERISTICS:**

WNRYC is a community based adolescent substance abuse treatment program for Churchill, Lyon, Storey, Carson and Douglas Counties. Case Manager II serves as a case manager for court ordered youth and their families. Incumbents are expected to be experienced case managers in substance abuse treatment requiring minimum supervision.

**EXAMPLES OF DUTIES:** The duties listed below are examples of the work typically performed by employees in this class. An employee may not be assigned all duties listed and may be assigned duties which are not listed below.

1. As a member of the treatment team, directly participate in developing, implementing, monitoring, adjusting, and assessing progress and results of individualized treatment plans. Conducts skills groups & basic counseling groups. Co-facilitates process groups, learns, and teaches client milieu. Manages a case load of adolescent clients and families.
2. Conduct intakes and assessments of youth, using the American Society of Addiction Medicine Patient Placement Criteria II (ASAMPPC-2R), who are potential referrals into the treatment program. When indicated, administer additional assessment tools (i.e. the SASSI, Beck's depression scale, etc).
3. Enter information in logs and write incident reports; prepare other reports as required; give and receive information by phone.
4. Defuse potentially threatening behavior; restrain youths physically if necessary.
5. Inform and instruct juveniles and families about the treatment program and expectations. Acts as a liaison with county juvenile services and community resources.
6. May be required to perform emergency medical care.
7. May be delegated special projects and assignments.
8. Actively fosters, supports, and participates in a team oriented work environment containing open and supportive communication with an attitude and behavior reflecting a high level of professional ethics. Demonstrates an active interest in the success of co-workers, clients and families.

#### **QUALIFICATIONS FOR EMPLOYMENT**

**Knowledge and Ability:** Individual and group alcohol and drug counseling techniques; Behavior modification techniques; basic principles and techniques in supervision and counseling juveniles; Individual and group counseling techniques; behavioral sciences and behavior modification techniques. Group facilitation techniques, group counseling, positive peer culture and client milieu program processes.

*Ability to* apply First Aid, CPR and emergency medical practices; communicate effectively orally and in writing; maintain a professional relationship with a wide diversity of people. In addition, Case Manager II must be able to recognize health and behavioral problems in juveniles; effectively respond to emergency or critical situations; be an

effective part of a multi-disciplinary treatment team; apply the practices and procedures used in detention, custody, care and clinical treatment of juveniles.

**Special Requirements:** Must possess and maintain a valid Nevada State Driver's License. Candidate will be subject to pre-employment drug testing as well as random drug screening while an employee at the facility. Must pass a background investigation, including a fingerprint check.

**Experience and Training/Minimum Qualifications:** Bachelor's Degree in behavioral sciences i.e. Social Work, Human Development and Family Studies, Psychology and experience with family court systems. Case Managers write assessments, court reports and discharge summaries therefore must have strong writing skills. CMII must be a CADC, or LADC with ability to supervise interns, with experience in Relapse Prevention Treatment and also, positive peer culture and client milieu programming. Volunteer work is acceptable if specific and well documented.

### **PHYSICAL DEMANDS**

Strength, stamina and dexterity to sit for up to three hours at a single session, lift objects weighing up to forty pounds, stand and walk for at least eight hours a day in confined and/or noisy work areas; ability to stoop, bend, reach and lift objects above shoulders; perform gripping movement with fingers and hands; hearing to perceive alarms and hold conversations on the phone and in person; eyesight and peripheral vision to read documents in common print size and maintain facility security; operate motor vehicles.

### **WORKING CONDITIONS**

Working conditions can be noisy with some danger of exposure to assaultive behavior and communicable diseases. Some work is performed outside with significant exposure to heat and cold.

Fill out application at <http://www.lyon-county.org>

FLSA Status: Non-Exempt